

REPORT ON DECISIONS/ACTIONS OF THE ATHLETICS SA BOARD MEETING – OCTOBER 2017

The Board addresses matters of Governance, Strategic Planning and Financial Management.

Meeting Opened 6:11 pm by Caroline Jackman

Present: Joe Stevens (President and Chairman), Adam Bishop (Chief Executive Officer), Caroline Jackman (Vice President), Peter Grant, Andrew Tickle, Peter Gayen, Brett Fisk, and Fiona Stevens (via phone)

Apologies: Nil

Minutes: Adam Bishop

Joe Stevens and Fiona Stevens were absent for the first part of the meeting, with both joining during the correspondence section of the meeting.

Declaration of Pecuniary Interest or Conflict of Interest

As per existing disclosures regarding club affiliations.

Correspondence

There were various items discussed including a document regarding the potential development of a second synthetic track in metropolitan Adelaide; comments on the proposed new athletic club at Mount Barker; an application for the Track and Field Advisory Panel; the minutes from the One Sport Committee meeting and a report about the discus cage at Northern Districts. There were also other documents for outgoing correspondence, such as a document for the Planning and Research Program 2017-18 and a letter to Mount Gambier regarding the One Club model. The board decided to endorse the application for Mount Barker to become an affiliated club with ASA. The club will be affiliated on a provisional basis.

Strategic Plan Pillars

Leadership

The Athletics SA Corporate Credit Card Policy was tabled by Adam Bishop and was adopted. The Board also endorsed the draft One Sport Sub-Committee Terms of Reference.

Events, Participation and Performance

Adam Bishop advised that entries for the SA All Schools Games were looking very strong for the weekend with the final total likely to pass 400, which is up from 370 last year.

People and Culture

Adam Bishop advised that the office team had recently had a half day follow up session with Leading Teams, followed by a team building activity. He said that it was useful to be able to induct Jon and Krista in to the agreed behaviour framework of the team and also as a refresher for existing staff.

Communications and Systems

There was a brief discussion around future IT needs.

Operational Plan 2017-2018 October Update

Adam Bishop briefly highlighted any items that were coded red. He said that the majority of these are red because they require another organisation to perform an action before they can be initiated locally.

Finance Director's Report

The audit has been completed and the financial statements are ready for sign off by the board. Joe Stevens and Andrew Tickle proceeded to sign the document for the annual report. Andrew Tickle provided an update to the Board regarding the finances and commented that things are tracking well at this point in time.

General Business

Fiona (via phone) left the meeting at this point. Joe Stevens advised that there were four spots available to attend a function at Government House on the 15th November. Athletics SA will nominate Joe Stevens, Peter Grant, Peter Gayen and Fiona Stevens to attend. Furthermore, Brett Fisk and Adam Bishop gave a brief outline of a new athletics concept that they had been working on with Matt Axford and Jon (ASA Events Manager) that they are keen to pilot in February. This isn't currently in the budget. A proposal will be presented at the next meeting.

Meeting Closed 8:17pm