

## **REPORT ON DECISIONS/ACTIONS OF THE ATHLETICS SA BOARD MEETING – MAY 2017**

---

The Board addresses matters of Governance, Strategic Planning and Financial Management.

### **Meeting Opened 6:12 pm**

**Present:** Joe Stevens (President and Chairman), Adam Bishop (Chief Executive Officer), Caroline Jackman (Vice President), Peter Grant, Andrew Tickle, Peter Gayen, Brett Fisk and Fiona Stevens (via phone).

**Minutes:** Aislinn Young

### **Declaration of Pecuniary Interest or Conflict of Interest**

As per existing disclosures regarding club affiliations.

### **Business Arising From Minutes** (Refer To Action Log)

Peter Gayen and Adam Bishop provided the Board with an update on the outdoor gym equipment.

### **Correspondence**

A complaint was discussed and the appropriate protocols for handling this matter. It will be progressed under the Member Protection Policy. The Board reviewed a letter from ORS, Adam Bishop outlined the outcome of a few different grant applications and also briefed the Board on an engineering report for the Outdoor Gym Equipment. There were a number of items of outgoing correspondence, including a letter of support for Port Adelaide Enfield Council's funding applications.

### **CEO's Report**

The Board discussed the Operational Plan and highlighted some points which needed actioning by the end of the current financial year, including a board performance evaluation and skills matrix. Adam Bishop raised a few key points from his report including the online registration system and the One Sport working committee.

### **Finance Director's Report**

Andrew Tickle provided the report and noted that the canteen revenue was down but was being offset by other areas performing better than budget. The projection is still on track for a small surplus at June 30. Outstanding debtors were also discussed with some follow up required. For the most part, there are no concerns however. Forward planning for new equipment such as electronic scoreboards was also discussed.

### **Strategic Plan Pillars**

#### Leadership

The board approved the draft Track and Field Advisory Committee and Out of Stadium Advisory Committee Terms of Reference documents with some minor amendments.

#### Communications and Systems

New computers have been purchased and Adam Bishop is currently exploring the feasibility of some integration with Little Athletics SA systems or at least alignment with systems to allow further collaboration.

### **General Business**

The Board will be taking some positive steps forward in its succession planning in looking for potential new Board members. This will include the development of a skills matrix and an effort to identify potential board members well ahead of the November Annual General Meeting.

### **Meeting Closed 8:34pm**