

SUMMARY OF DECISIONS TAKEN BY THE ATHLETICS SA BOARD **AT ITS JANUARY 2013 MEETING**

(Note, this is an abridged version of the minutes of the Athletics SA Board Meeting)

The Board addresses matters of Governance, Strategic Planning and Financial Management.

Attendance

Those members present were Joe Stevens (President/Chairman), Bob Cruise, Peter Grant, Peter Gayen, Peter Mayer, Graham Billett and Adam Bishop (Executive Director). Darren Bown submitted his resignation from the Board prior to the meeting.

Major decisions/discussion items of the Board were:

Communication and Transparency

In the pursuit of improved communication and transparency, a report of key decisions taken by the Board is to be published on the Athletics SA website.

Communication and Liaison: In order for there to be liaison opportunities individual Board Members have been assigned clubs with whom they should liaise. They are:

Peter Grant – Tea Tree Gully, Salisbury, Officials Club

Bob Cruise – SA Race Walking Club, SA Masters Athletics, Westerns, Mount Gambier

Peter Gayen – Pembroke, United Collegians, Saint Peters

Peter Mayer – Enfield, Southern Hills

Joe Stevens – Port Adelaide, Adelaide Harriers, Flinders

Caroline Jackman – Field Events Training Squad (FETS), SA Branch of the Track and Field Coaches Association (ATFCA), E-grade

* As the Finance Director, **Graham Billett** was excused from this allocation

Team Selection

Discussion centred around the existence of a selection panel for teams. The Executive Director advised that the current process involved using team personnel to select the team, rather than utilising the same panel throughout the year. The Board is to examine the policies around selection practices for all teams, awards etc.

Outstanding Debtors

The Board noted the high level of debtors. The Executive Director advised that this was being already being addressed. Executive Director to vigorously follow up outstanding debtors.

Casual Vacancy on the Board

Due to the resignation of Darren Bown the Board considered possible persons to fill the casual vacancy. A recommendation has been made and the Board awaits the acceptance of the nominee. *Update: Caroline Jackman has accepted the offer to join the Board of Athletics SA*

Honour Boards

Athletics SA Inc. is to establish Honour Boards for Past Presidents, Life Members, and Athletes of the Year. The use of an electronic *Honour Board* to be examined.

Responsible Persons

The Board of Athletics SA is to submit the names of three persons for appointment as *responsible persons* in accordance with the requirements of the South Australia Liquor and Gaming Act.

2013-2016 Strategic Plan

Considerable discussion took place regarding the structure and content of the strategic plan of the Association. The Executive Director is to finish drafting the public strategic planning document and also create a second in-house operational document.

Publication of Summer Competition Dates

A motion to have the summer competition dates for 2013/14 summer season published no later than July 2013 was defeated. The Board believed that a prescriptive timeline was inappropriate as Athletics SA cannot finalise its program until such time as Athletics Australia have provided their critical competition dates.

Next Board Meeting: 25th February 2013 at 7pm