

## **REPORT ON DECISIONS/ACTIONS OF THE ATHLETICS SA BOARD MEETING – JANUARY 2017**

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The Board addresses matters of Governance, Strategic Planning and Financial Management.

### **Meeting Opened 6:12 pm**

Present: Joe Stevens (President and Chairman), Adam Bishop (Chief Executive Officer), Caroline Jackman (Vice President), Peter Grant, Andrew Tickle, Peter Gayen, and Fiona Stevens.

### **Declaration of Pecuniary Interest or Conflict of Interest**

As per previous declarations.

### **Business Arising from Minutes**

The Board reviewed the Membership waiver, even though there are no further updates from Athletics Australia and potentially upgrading the computer hardware. Andrew Tickle will look to establishing the Audit and Risk Committee.

### **Correspondence**

The Board discussed a letter from a member which Peter Grant will draft a response to for the CEO to consider. Susie's resignation letter was acknowledged. It was agreed that Adam Bishop and Andrew Tickle would review the position description and look for a replacement. The Minutes from the most recent AGM were also tabled for the Board's information and was not discussed.

### **CEO's Report**

Adam Bishop focussed on key points contained in his report, including an administration charge against the spectator tiers grant for the current works to compensate Athletics SA for its investment of time in the project. It was decided that next month's meeting will commence at 5:30pm with a review of the operational and strategic plan. The Board also agreed that Adam Bishop would go ahead and finalise an agreement with a new canteen supplier.

### **Finance Director's Report**

Andrew Tickle tabled the financial report and advised that everything appeared to be tracking well at this point. Andrew will work with the CEO and Finance Coordinator to produce a 6 month reforecast to establish a likely position for June 30.

### **Staff Reports**

Adam Bishop noted that due to the office closure over the Christmas / New Year period, there were no staff reports. Two items were tabled however. These were the Track and Field Advisory Panel Minutes and an outline of the state team personnel selection process.

### **General Business**

#### Additional Correspondence

Adam Bishop tabled some additional correspondence from Katrine Hildyard MP regarding support of a project to find a home base for Southern Athletic Club. Adam advised that he is in the process of also drafting a letter of support and was optimistic that a positive outcome would be achieved for the club.

#### Club Presidents' Meeting

Joe Stevens proposed a meeting of Club Presidents on the 18<sup>th</sup> February 2017 during the lunch period of the State Championships in order to keep dialogue with the member clubs going. He also suggested that Michelle James (Athletics Australia Competition Manager) could be a special guest as she will be in Adelaide for the Australian 20km Walks Championships which Athletics SA is hosting once again.

### **Meeting Closed 8:45pm**