

REPORT ON DECISIONS/ACTIONS OF THE ATHLETICS SA BOARD MEETING – DECEMBER 2016

The Board addresses matters of Governance, Strategic Planning and Financial Management.

Meeting Opened 6:03 pm

Present: Joe Stevens (President and Chairman), Adam Bishop (Chief Executive Officer), Caroline Jackman (Vice President), Peter Grant, Andrew Tickle, Peter Gayen, Brett Fisk, and Fiona Stevens (via phone).

Minutes: Aislinn Young

Joe Stevens welcomed Peter Gayen back to the Board after his re-election at the AGM and acknowledged Brett Fisk on his election to the Board for the first time. He also acknowledged retired directors, Jana Sims and Graham Billett, for their contribution to the Board.

Election of Chairman/President, Vice President, Finance Director

Joe Stevens and Caroline Jackman were both elected by the Board to remain as President and Vice President respectively. Andrew Tickle was appointed as the new Finance Director.

Declaration of Pecuniary Interest or Conflict of Interest

Brett Fisk raised a potential conflict in that he is the President of Hills District. Peter Gayen declared that he is also on the Board of Directors of Little Athletics SA. Caroline Jackman made it known that she is on the Tea Tree Gully Athletics Club committee.

Correspondence

The Board reviewed the Minutes of the 2016 Athletics Australia AGM, a document regarding Sports Governance Reform, an IT quotations regarding upgrades to computer hardware, as well as reviewing a delicate issue relating to an official which was being handled by Athletics SA and Little Athletics SA. The Board also spoke about a number of grants submission that the CEO and staff wrote.

CEO's Report

Adam Bishop provided a verbal report to the Board with a number of key topics. These included the Strategic and Operational Plan, the casual vacancy on the Board, the need to begin the process of identifying a new President with Joe Stevens having to retire from the Board at the next Annual General Meeting, and the establishment of the Audit and Risk Committee, which Andrew Tickle volunteered to Chair. There was also a discussion around uniform supply and addressing the issues encountered at the recent All Schools Nationals and a risk management issue that is ongoing.

Finance Director's Report

Andrew Tickle is considering making some changes to the board finance reports and the budget monitoring process. There was also a discussion about the expiring Streets sponsorship deal which the CEO is currently working on. The Spectator Tiers project was also discussed which is nearing completion.

General Business

There were general conversations about maintenance to the stadium in preparation for the All Schools and Pacific School Games at the end of 2017. This also included a discussion around equipment.

It was agreed that the Board meetings would continue to be held on the third Monday of each month but would now commence at 6pm.

Meeting Closed 7:56pm