

Athletics South Australia Working with Children Check Requirements (updated June 2018)

As per the [Athletics South Australia Member Protection Policy](#), individuals including coaches, officials, committee members, team managers and volunteers bound by this policy must:

5.3 consent to the screening requirements set out in this policy including a national police check, and any state/territory Working with Children Checks if the person holds or applies for a role that involves regular unsupervised contact with a child or young person under the age of 18 or where otherwise required by law.

For South Australia, The [Child Safety \(Prohibited Persons\) Act 2016](#) states that any **prescribed position** a position in which a person works, or is likely to work, with children requires a Working with Children Check.

Athletics SA requires all **prescribed persons** to obtain a current Department of Human Services (DHS), formally known as DCSI, Child-related employment screening.

The definition of a prescribed persons for Athletics South Australia involves coaches, officials, club committee members, administrators, managers and any other roles in which a person works, or is likely to work, with children.

To complete a DHS, please read the instruction below.

Obtaining a DHS Screening

- All screening applications for DHS checks must be completed online.
- Any applicants wishing to undertake a new/updated DHS clearance must email Athletics SA (admin@athleticssa.com.au) with the following details:
 - First Name
 - Last Name
 - Email
 - Date of Birth
 - Role Description at Club
 - Club Name (if any)
- Athletics SA will then begin the DHS application process for the applicant. If you complete the application with Athletics SA, the discounted volunteer rate will apply.
- The applicant will receive an email to complete the application online.
- Applicants will need to pay online for the DHS. Volunteer cost: \$58.30 (GST inclusive).
- The cost of obtaining this check will be met by the person or the affiliated Centre or Club.
- The Associations VOAN cannot be used for this check.
- For more information, visit the DHS website at:
<https://screening.dcsi.sa.gov.au/home>
- The relevant history assessment will be repeated every three years or as requested by the Board.
- A refusal to complete/undergo the screening will preclude a person from being permitted to hold a prescribed position.